

Taking the Sting out of the Migration Process

Andrew Harner

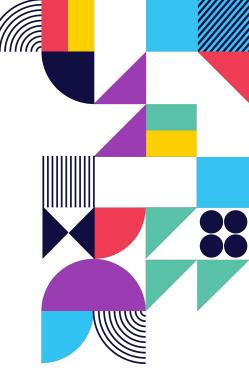
Lead Email Manager, Scribd





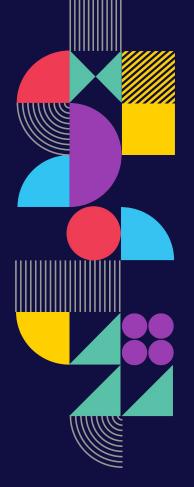
Our Agenda

- 1. When is the right time to migrate?
- 2. Practical steps in migrating
 - a. Buy-in from stakeholders
 - Align the vision of the migration with your team
 - c. Develop a robust migration roadmap
 - d. Stick the landing: Project management and execution
- 3. Beyond the migration





But first, introductions



Andrew Harner

Lead Email Manager, Scribd

- Lazy bike rides
- All levels slow-flow yoga
- Cooking with veggies
- Playing with Wesley



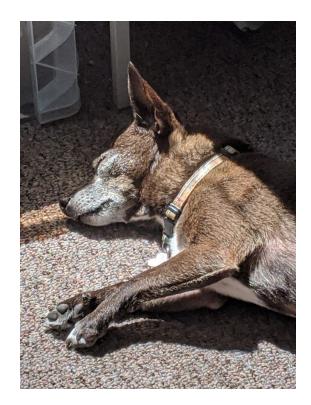


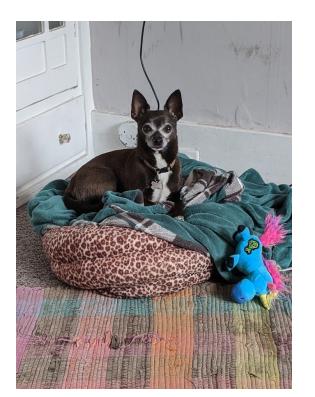


Wesley

8 pounds, 2 ounces















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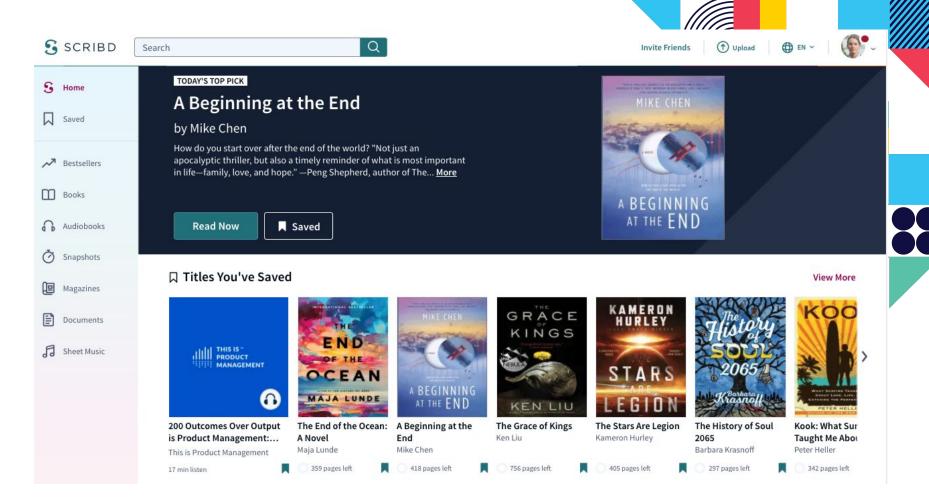
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1. How would you rate your overall satisfaction with Scribd?



satisfied









Extremely satisfied

Click on a star to share your overall satisfaction and start the survey.

"Books are a uniquely portable magic."







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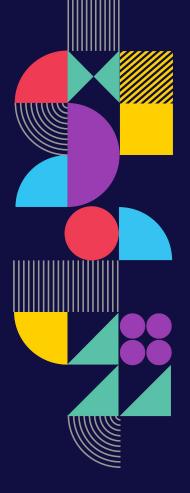
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Deciding to migrate



Why migrate?

Clear need



OUR OBJECTIVE	WHAT WE NEEDED
Reduce the time it takes to create new email campaigns and tests	A streamlined, intuitive interface
Increase the metrics and attributes that can be used to trigger sends	JSON data structure, Elasticsearch-based auto-complete of queries
Improved engagement reporting	Heatmaps, well-organized reports, internal dashboards, and webhooks for exports
User-level investigation	Email send and engagement history, as well as user profile and event data for every individual user



Why migrate?

Clear need



OUR OBJECTIVE	WHAT WE NEEDED
Increase value of relationship with vendor	An account management relationship that focuses on success over sales
Reduce engineering time spent troubleshooting	Transparent error management and clearly documented API codes
Reduce marketing time spent troubleshooting	A support team that's available in-platform via chat
Better deliverability	An accessible deliverability director and bundled deliverability platform



Can you generate executive buy-in?

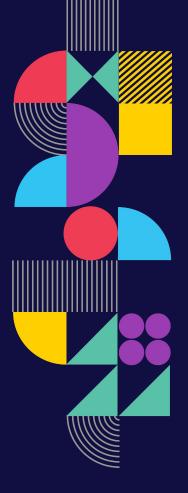
Finding the right time (2 years for us! Hopefully less for you)



- Is there immediate need and value to be gained?
- Is there clarity on future business requirements?
- Do you have the right people on your team?
 - Marketing and/or product
 - Engineering
 - Project management



Platform evaluation



Timeline for migration

How we did it



Platform Evaluation (6 months)

- Define business requirements
- Narrow the field
- Be thorough
- Selecting the right partner

Trial Implementation (2 weeks)

- Project brief and technical doc to define scope
- Kickoff, daily, and retro meetings
- Grading sheet







DAY 180





DAY 255 & BEYOND DAY 195

Proof-of-Concept Implementation (2 months)

- Laying the groundwork
- Technical framework
- IP warmup
- Project management

Actually Migrating (2 months)

- Migrate the rest of the emails and data flows
- Prioritize for efficiency
- Defer documentation, optimization and cleanup



So you've decided to migrate

But which platform?



Platform Evaluation (6 months)

- **Define business requirements**
- Narrow the field
- Be thorough
- Selecting the right partner

Trial Implementation (2 weeks)



DAY 0







Proof-of-Concept Implementation (2 months)

Actually Migrating (2 months)

- Migrate the rest of the emails
- Prioritize for efficiency



Building the team

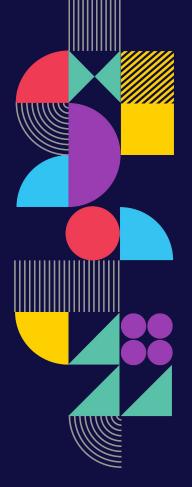
How we did it



EXECUTIVE SPONSORS	IMPLEMENTATION TEAM	IMPLEMENTATION TEAM (BORROWED)
VP, Marketing	Lead Email Manager	Senior Engineer
Chief Technical Officer	Email Marketing Specialist	Technical Project Manager
Chief Operating Officer	Email Engineer	Technical Product Manager
	Engineering Manager	2 QA Engineers



Trial Implementation



Phased decision-making

Evaluating for parity



Platform Evaluation (6 months)

Trial Implementation (2 weeks)

- Project brief and technical doc to define scope
- Kickoff, daily, and retro meetings
- **Grading sheet**







DAY 195



DAY 255 & BEYOND

Proof-of-Concept Implementation (2 months)

Actually Migrating (2 months)

- Migrate the rest of the emails
- Prioritize for efficiency



Phased decision-making

Evaluating for parity (2 weeks)



- To evaluate if Iterable met our bare minimum requirements, we looked for affirmative answers to these high-level questions:
 - Are the data structures and APIs usable by marketing and software devs?
 - Are we able to send our existing transactional and marketing emails?
 - Is campaign reporting adequate?



Framework for evaluation

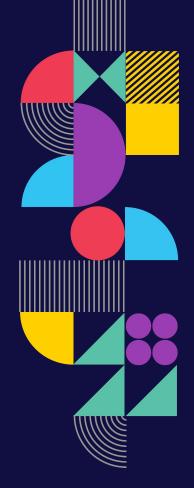
How we did it



	V	Triggers emails from changes in nested in user data
	V	Reduces backend engineering
Winner:	V	Supports additional channels, like mobile push
Iterable	V	Easily re-creates existing marketing user segments
	V	Ingests real-time platform data
	V	Offers send-time personalization
	V	WYSIWYG and templates
	V	Flexible data structure
	V	Integrations with deliverability and analytics platforms
	V	Strong customer support process and reputation



Proof-of-concept Implementation



Proof-of-Concept Implementation



Platform Evaluation (6 months)

- Define business requirements
- Narrow the field
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Proof-of-Concept Implementation (2 months)

- Laying the groundwork
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Actually Migrating (2 months)

- Migrate the rest of the emails and data flows
- Prioritize for efficiency
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Laying the groundwork

Proof-of-concept implementation (2 months)



· Project Brief: Iterable Parity Evaluation 2019 Q3

Weekly check-in 2019 July 29

· 3rd Parties - Checklist

Phase 2 kickoff call with Iterable 2019 July 30

Project Brief: Unsubscribe requirements for Iterable 2019 Q3

· Project Plan call with Iterable 2019 August 1

· Iterable managers' weekly sync 2019 August 2

· Project brief: Email migration for Iterable trial

· Weekly check-in 2019 August 5

Project Plan call with Iterable 2019 August 7

Deliverability call with Iterable 2019 August 8

Iterable managers' weekly sync 2019 August 9

Weekly check-in 2019 August 12

· Iterable managers' weekly sync 2019 August 16

· Weekly check-in 2019 August 19

Iterable weekly call 2019 August 21

Iterable managers' weekly sync 2019 August 22

Weekly check-in 2019 August 29



- Initial User Stories
- Evaluation of Questions Future Considerations
- Out of Scope
- Background
- Research

Elevator Pitch for the Project

Moving to a new marketing automation platform is a five- to 10-year, multimillion dollar commitment, so we want a high level of confidence before embarking on such a migration.

That's why we're going to spend two months on a "proof of concept" implementation of Iterable, to vet the platform in production before committing to the migration. We will confirm that it offers substantive improvements over our current marketing automation platform, Salesforce Marketing Cloud.

Initial User Stories

To evaluate if Iterable offer significant improvements, we'll look for affirmative answers to these questions:

- Does Iterable reduce the time to create a new campaign/test (both for email and push)?
 - Once integrated, we should be able to test, validate and have email and push campaigns ready for deployment within a session.
 - Determination to be made by @ Andrew Harner (email) and @ Augustin Bralley (push).
 - Sub-question: Do Iterable features offer practical testing optimizations?
 - . Specific to our use case, we will test the send-time-localization feature that comes out-of-box with Iterable. An ongoing challenge with our email program is localizing send times for our international audience. We'll run this test with the "weekly recommendations to nonsubscribers" email.
 - Determination to be made by @ Andrew Harner.
 - · templates
 - · are they better / cleaner?
 - do they make it easier/cheaper?
 - · how much work to make templates, manage templates
- · Does Iterable increase the metrics and attributes that can easily trigger sends?
 - Iterable should maintain user level tracking of push and email sends, opens, bounces, opens, clicks, unsubscribes, uninstalls, and more, along





Laying the groundwork

Proof-of-concept implementation (2 months)



- Principles of migration
- Technical framework
- Project plan with focus on
 - Data
 - Deliverability management
 - Variety of emails that cover all use cases
- Project management



Principles of implementation

How we did it



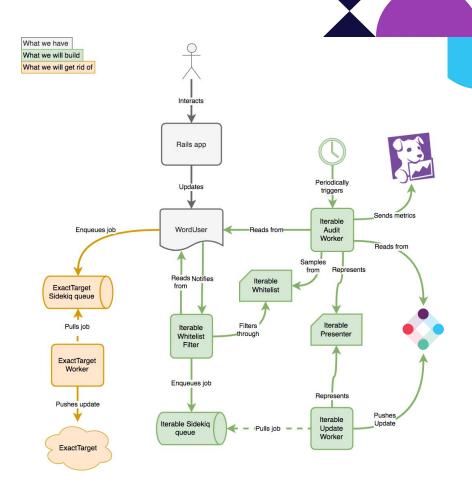
- Plan and scope in advance
- Migrate "as is" except when optimization provides simplification
- Implement features and data as needed (rather than for theoretical use cases)
- Document, document, document. Communicate, communicate, communicate.



Technical framework

How we did it

- Whiteboard and discuss. And discuss. And discuss. And whiteboard again.
- Platform-agnostic code
- Plan ahead for "plug and play" add-ons
- Data SLA and data auditing





Project plan

Working closely with Iterable

					Base Templ	ate	es & Initial Ca	mpaigns	
Priorit	y	Task	Status		Owner		Target Date	Completion	Notes
P1	¥	Create/Import Base Templates - P1 only	Complete	*	Marketing	¥	Aug-23	8/28/2019	https://app.iterable.com/templates/import
P1	٠	Create Blast & API-Triggered Campaigns - P1 only	Complete	•	Marketing	+	Sep-3	9/4/2019	https://app.iterable.com/campaigns/create
P2	۳	Create Snippets	Complete	*	Marketing	•	Aug-23	8/28/2019	https://support.iterable.com/hc/en-us/articles/ 115003387883-Snippets-Overview
P2	*	Add In Merge Parameters & Handlebars Logic	Complete	•	Marketing	÷	Aug-23	8/28/2019	https://support.iterable.com/hc/en-us/articles/ 206514205-Universal-Merge-Parameters
						N	Vorkflows		
Priorit	y	Task	Status		Owner		Target Date	Completion	Notes
P2	•	Create Workflow Campaigns - P1 only	In Progress	•	Marketing	•	Sep-30		https://app.iterable.com/workflows/create
P2	•	Workflow Testing	Not Started	*	Marketing	*	Sep-30		
						Ex	periments		
Priorit	y	Task	Status		Owner		Target Date	Completion	Notes
P2	*	Create A/B Experiments (OPTIONAL)	Not Started	·	Marketing	*	Sep-20		https://app.iterable.com/experiments/choose * We will create at least one A/B test for one of our 6M-volume sends, leveraging the send-time localization feature
P2	*	Create Message Medium Experiments using Workflows (OPTIONAL)	Not Started	¥	Marketing	*	Sep-27		
					Con	ve	rsion Trackin	g	
Priorit	y	Task	Status		Owner		Target Date	Completion	Notes
P2	•	Configure Custom Conversion Tracking (OPTIONAL)	Not Started	•	Engineering	*			https://support.iterable.com/hc/en-us/articles/ 204780559-Custom-Conversion-Tracking
						1	Analytics		
Priorit	у	Task	Status		Owner		Target Date	Completion	Notes
P2	*	Build Dashboards	In Progress		Marketing	*	Sep-27		https://app.iterable.com/dashboard



IP Warmup

Predictable volumes

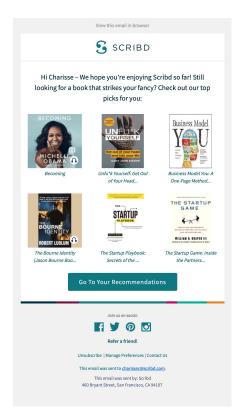


Calendar Date	Subscriber recommendations (Actual)	Password reset confirmation (Actual)	Dunning (All Actuals)	Continuous Free Trial (All Actuals)	Admin Mailer (Actual)	Nonsubscriber recommendations (Actuals)	Actual delivered volume-to- date	Target volume-to- date	Master volume-to- date	Campaign / phase
Friday, 9/6/19	0	2,801	0	0		0	63,845	69,700	171,000	-
Saturday, 9/7/19	0	2,718	0	0		0	66,563	75,100	171,000	-
Sunday, 9/8/19	0	3,339	0	0		0	69,902	80,500	171,000	
Monday, 9/9/19	0	4,206	0	0		95,416	169,524	85,900	171,000	Campaign 6
Tuesday, 9/10/19	0	4,189	0	0		0	173,713	91,300	171,000	Campaign 7
Wednesday, 9/11/19	0	3,986	0	0		0	177,699	98,800	171,000	-
Thursday, 9/12/19	0	3,441	0	0		0	181,140	111,800	171,000	5)
Friday, 9/13/19	0	2,809	1,576	0		0	185,525	124,800	291,000	-
Saturday, 9/14/19	0	2,487	13,492	0		0	201,504	137,800	291,000	2
Sunday, 9/15/19	0	2,993	21,226	0		0	225,723	150,800	291,000	-
Monday, 9/16/19	0	3,876	5,477	0		0	235,076	163,800	291,000	-
Tuesday, 9/17/19	0	4,011	10,911	0		0	249,998	176,800	291,000	-1
Wednesday, 9/18/19	0	3,593	4,987	0		0	258,578	189,800	291,000	-
Thursday, 9/19/19	0	3,497	12,811	0		0	274,886	202,800	531,000	
Friday, 9/20/19	0	2,794	15,469	0		0	293,149	215,800	1,011,000	Campaign 8
Saturday, 9/21/19	0	2,607	17,920	759		0	314,435	228,800	1,911,000	-
Sunday, 9/22/19	0	3,221	33,683	2,147		0	353,486	241,800	3,111,000	-
Monday, 9/23/19	0	4,049	5,189	2,932	25	0	365,681	254,800	4,911,000	-
Tuesday, 9/24/19	0	4,697	4,453	3,572	5	0	378,408	267,800	7,911,000	-
Wednesday, 9/25/19	0	5193	5470	3311	2697	0	395,079			
Thursday, 9/26/19	0	4956	14101	3331	3982	0	421,449			
Friday, 9/27/19	0	3830	16003	3864	3203	0	448,349			
Saturday, 9/28/19	0	3353	18599	4707	2585	0	477,593			
Sunday, 9/29/19	0	4186	35424	5203	3042	0	525,448			
Monday, 9/30/19	0	4753	5540	6491	3375	0	545,607			



IP Warmup

Range of email use cases







Hello {{first_name_or_login}}, --

{{#eq delete_reason "instant"}} You recently canceled Facebook Instant Personalization on Scribd, and as a result your personalized Scribd profile has been deleted.{{/eq}} {{#eq delete_reason "removed"}} You recently removed Scribd from your Facebook application settings, and as a result we were required to delete your personalized Scribd profile.{{/eq}} {{#eq delete_reason "deleted"}} You recently deleted your Scribd account.{{/eq}}

{{#if has_assets }}

However, we noticed you had some assets in your profile that you might still want:

{{/if}} {{#if docs_message }}

- You uploaded one or more documents to Scribd. If you want them to remain accessible to you or to anyone else then they need to be recovered.

{{/if}} {{#if archive_message }} {{#if archive_expires_at}}

- Your Archived Membership doesn't expire until {{archive_expires_at}}. If you recover your account you'll be able to use your Membership until then. After your Membership expires you're welcome to keep using your free Scribd account to read and share with friends. {{else}} - You have an active Archived Membership. If you recover your account you'll be able to use your Membership until the end of your current billing cycle. After your Membership expires you're welcome to keep using your free Scribd account to read and share with friends.

{{/if}} {{/if}} {{#if purchased_docs_message }}

- You bought one or more documents from the Scribd Store; to read them in their entirety you must be signed into the account with which you bought them.

If you'd like to recover your Scribd account{{#if has_assets }} and these assets{{/if}} please follow the link below.

{{undelete account url}}

If you intended to delete your account then you can safely disregard this email and we won't bother you again.

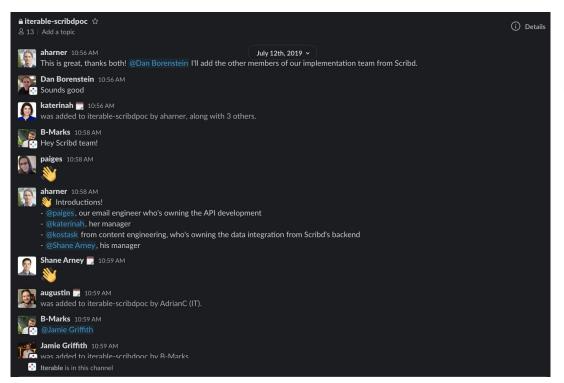
-The Scribd Team





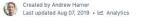
Project management

Shared Slack channel and weekly syncs with Iterable





Project Plan call with Iterable 2019 August 1



Agenda

- · Review Project Plan worksheet from Iterable
- Review platform introduction deck from Iterable

Attendees

- @ Andrew Harner
- @ Paige Stone
- @ Charisse Ceballos
- @ Katerina Hanson
- @ Alex Bernardin
- · Derek Lau (Iterable implementation manager, primary contact)
- · Derek Baines (Iterable, enterprise customer success manager; our main point of contact if we proceed to full migration)

@ Paige Stone to work with Ops team for the "@scribd" domain for emails through Iterable by @ 02 Aug 2019 (or as

- . Bryan Marks (Iterable, technical contact)
- · Jamie Griffith (Iterable sales account manager)

@ Paige Stone to investigge HSTS/HTTPS compliance

Action Items

	soon as possible)
	Derek Lau to complete IP configuration by 02 Aug 2019
	@Andrew Harner and @Katerina Hanson to make recommendation about subscription preference management by © 02 Aug 2019
	@ Andrew Harner to make recommendation for hosted unsubscribe URL based on two options provided by @ Paige Stone by @ 09 Aug 2019
	@ Andrew Harner and @ Katerina Hanson to sync with Joe about mobile integration by 05 Aug 2019
~	Weekly facetime calls scheduled for Wednesday afternoons. Andrew Harner to set up recurring invite.
	@ Andrew Harner to work with Derek Lau to schedule mid-POC onsite



Project management

Multiple Jira epics with hundreds of linked tickets



✓ Done

Charisse Ceballos

Andrew Harner

iterable-migration-2019q4

Iterable triggered transact..

Done v

Assignee

Reporter

Labels

Email

Epic Link

Sprint

None +1

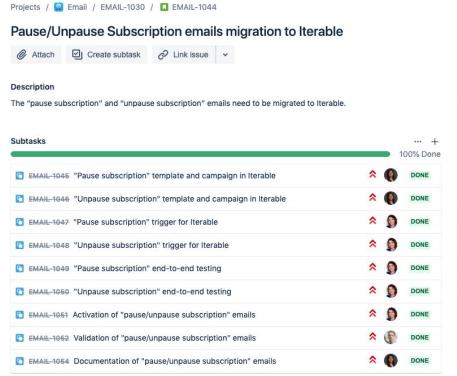
Priority A P3 - Major

Automation

Rule executions

ProjectTeam

JIRA Epic	Key	Summary	Т
	PROD-2904	Iterable data integration 2019 Q3	•
	EMAIL-950	Create the event mailer for Iterable	~
	EMAIL-932	Build Continuous Free Trial emails in Iterable	•
	EMAIL-872	Iterable marketing IP warmup 2019 Q3	•
	EMAIL-871	Iterable 6 million send 2019 Q3	4
	EMAIL-822	250ok implementation	
	EMAIL-690	Does Iterable improve upon Marketing Cloud? 2019 Q3	•





How did it go?

The team knocked it out of the park! And I took a three-week vacation.



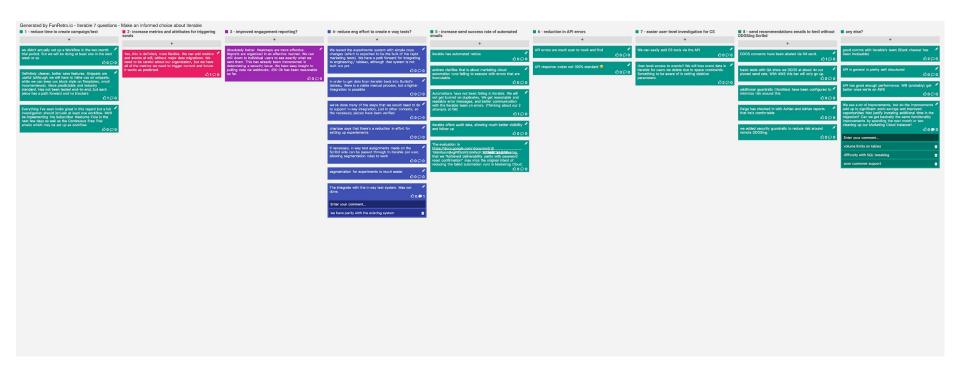




How did it go?

Thorough retrospective with internal stakeholders









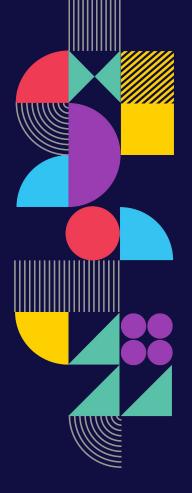
Iterable offers massive improvements including the Json data format, Elasticsearch queries, an intuitive, streamlined user interface, and a transparent company culture.

The notifications team is excited to complete this migration.





Actually migrating



We still have to migrate???



Platform Evaluation (6 months)

- Define business requirements
- Narrow the field
- Be thorough
- Selecting the right partner

Trial Implementation (2 weeks)

- Project brief and technical doc to define scope
- Kickoff, daily, and retro meetings
- Grading sheet



DAY 0







DAY 255 & BEYOND

Proof-of-Concept Implementation (2 months)

- Laving the groundwork
- Technical framework
- IP warmup
- Project management

Actually Migrating (2 months)

- Migrate the rest of the emails and data flows
- Prioritize for efficiency
- Defer documentation, optimization and cleanup



We still have to migrate???

Process-first



The Lead Email Manager is responsible for prioritizing the order in which emails are migrated to ensure a successful IP

After giving priority to a successful IP Warmup, we will generally migrate emails in groups that target coherent customer segments, i.e., first we will migrate subscriber-facing emails; then we will migrate nonsubscriber-facing emails.

Transactional triggered emails will be migrated on a one-off basis, where appropriate; multiple associated emails (like the NYT Bundle) and journeys will be migrated in batches.

The process

- 1. Create a Jira story
- 2. Whiteboard the data and/or workflow
 - a. Engineering and marketing resources should be involved for this
 - b. Identify changes that are implicit to moving from relational databases with SQL queries to a json data structure with elastic search
 - c. Notes and the agreed-upon plan should be documented in the jira ticket
- 3. Build out subtasks within the Jira story
 - a. This will include a task for each email template, with notes for the implementation
 - b. Workflows, event datas, user profile data, documentation, and shutting off the email/s in Marketing Cloud are each their own task
- 4. Engineer builds the event and user profile data that is necessary to the migration
 - a. This can be done before and separately from the work of building the templates and workflows
 - b Validation
 - i. (needs more detail)
- 5. Marketers build the email templates
 - a. Adhere to naming conventions for template name and UTM
 - b. Ensure all images are hosted in Iterable, not Marketing Cloud
 - - i. Review production samples in your inbox on multiple devices, e.g., desktop + phone
 - ii. Review multi-device display either internally in Iterable via the Emails On Acid integration or externally in Litmus for data feed emails
 - iii. Review by additional member of email team
 - iv. TBD: Will we include #email-design-QA review in the migration?
- C. Markatara build the weekflow or triggered compains



- Developed a clear process for migrating the remaining ~60 emails
- Broke out the work into discrete engineering and marketing tasks in our task-management tool, JIRA
- Worked in parallel to implement new user profile fields and events (engineering) and campaigns and workflows (marketing)
- With a detailed roadmap, we executed this migration on time and error-free despite upstream bugs



Cleanup

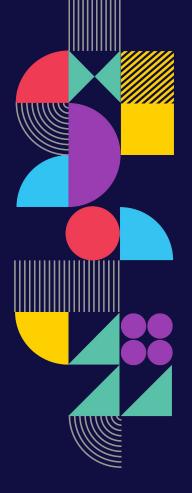
Process-first



- Exporting data and closing down the old platform
- Backend code removal
- Deferred documentation



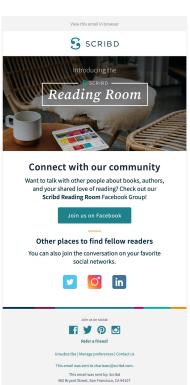
Beyond the migration



Mini-case study

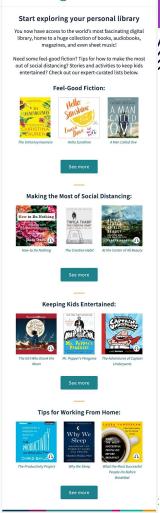
Scribd responded to shelter-in-place with a "Read Free" offer on social media.









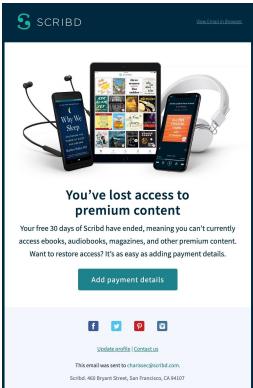


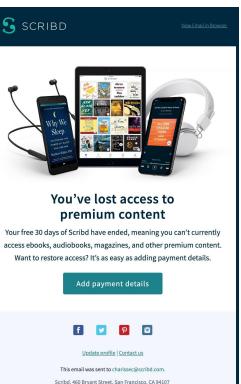
S SCRIBD

Mini-case study

Engagement with these emails correlated to a 300% lift in conversion rate.

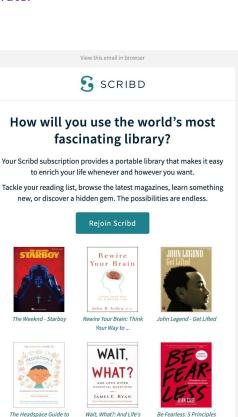








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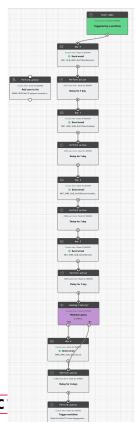
This email was sent to charissec@scribd.com

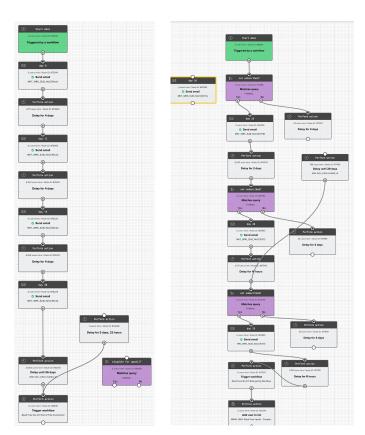
This amail was sent by Scribd 460 Bryant Street, San Francisco, CA 94107

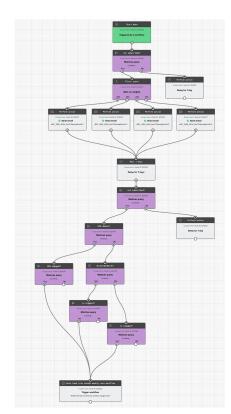


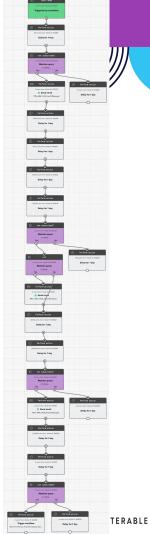
Mini-case study

16 new emails across 5 workflows in 1 month. "We couldn't have done it before the migration."











Thank You!